



PITTSBURGH FEDERAL EXECUTIVE BOARD

406 Federal Building
1000 Liberty Avenue
Pittsburgh, PA 15222

412-395-6220
FAX 412-395-6221

January 7, 2004

Dear Principal:

Each year the President of the United States of America proclaims the month of May as Asian American Heritage Month. In honor of this celebration, the Asian American Heritage Committee of the Federal Executive Board of Pittsburgh, Pennsylvania, sponsors an "Outstanding Asian American Student" Award .

Outstanding Asian American students are selected from different ethnic groups represented by our Committee to receive an award to recognize their academic, extra-curricular and community service achievements at the annual Outstanding Asian American Student Award Banquet held in May in Pittsburgh

We ask that you solicit Asian American students from your school district to apply for this award. All Asian American students in the 11th and 12th grades are eligible. ***Please make copies of the attached Instruction Sheet and Nomination Form and give to the Asian American students.*** They are to complete the attached Nomination Form and return it to the appropriate organization on the Nomination Form. **PLEASE NOTE THAT THIS YEAR WE HAVE ENHANCED THE MINIMUM CRITERIA AND QUALIFICATIONS NECESSARY FOR A STUDENT TO BE PLACED UNDER CONSIDERATION.**

We also hope that you can include Asian American Heritage Month in your school curriculum for the month of May 2004. More information will be sent to you late in the year concerning the other events taking place to celebrate Asian American Heritage Month. We have enclosed a flier from the Heinz History Center detailing some of the events that will be taking place, we would appreciate if your school would consider providing some type of credit for your students attending this event. Your cooperation is greatly appreciated.

If you have any questions, or need additional information, please do not hesitate to contact me at (412) 395-4556.

Very truly yours,

David C. Seery
Chairman, Asian American Heritage Committee

Attachments

China - Japan - Vietnam - S. Korea - Philippines - Thailand - India
Malaysia - Singapore - Indonesia - Cambodia - Pakistan - Bangladesh - Fiji - Laos
N. Korea - Brunei - Nepal - Bhutan - Myanmar - Palau - Yap - Sri Lanka
Truk - Ponape - Marshall Islands - Tonga - Tahiti - Wake Island
American Samoa - Hawaiian Islands - Oceania - USA

OUTSTANDING ASIAN AMERICAN STUDENT AWARD

The Asian American Heritage Committee of the Pittsburgh Federal Executive Board will present awards to Outstanding Asian American Students at their annual luncheon to be held on **May 7, 2004**.

Criteria for selection will be based on scholastic achievement, extra curricular activities, community service, essay and references. Students in the 11th or 12th grades will be eligible.

The applications, due by **February 14, 2004**, must be submitted to the student's respective Asian Organization. Each ethnic group may select up to three finalists, and the Pittsburgh Federal Executive Board Asian American Committee may choose one highest honor and two honor awardees from each group. Each student is judged based on his/her own achievements. There is no comparison among other students from other ethnic groups.

Please note that there are minimum criteria and qualifications that must be met in order to be placed under consideration. **All information must be submitted or the application cannot be accepted.**

INSTRUCTIONS & CRITERIA FOR APPLICATION FORM
Outstanding Asian American Student Award

Please submit the following with your application form (Incomplete applications will not be accepted):

_____ Copies of the actual test scores: SAT/PSAT or ACT. A minimum SAT score of 1010, PSAT of 101 or ACT score of 22 is necessary for consideration. In order to qualify for the Highest Honor, the student must have a minimum SAT score of 1240, PSAT of 124 or ACT score of 28.

_____ A copy of your official school transcript issued at the end of the last school year. A minimum QPA of 3.0 is necessary for consideration. In order to qualify for the Highest Honor, the student must have a minimum QPA of 3.5.

_____ A copy of your most recent official school transcript. A minimum QPA of 3.0 is necessary for consideration. In order to qualify for the Highest Honor, the student must have a minimum QPA of 3.5.

_____ **TWO LETTERS OF REFERENCE** - at least two letters from a teacher or school official or one letter from a teacher and one letter from any other source (no relatives or classmates). The person submitting the reference must include the following items:

- An explanation of the reference's relationship with the student
- How long the reference has known the student
- A description of the reference's position
- A description of the reference's first hand knowledge about the student

_____ **LIST YOUR SCHOLASTIC ACHIEVEMENTS** - such as: class rank (if applicable), SAT or ACT scores, QPA, and scholastic awards or recognition. Indicate your membership in the National Honor Society, Scholars Program or any Advanced Studies Program.

_____ **LIST YOUR EXTRA CURRICULAR ACTIVITIES** - such as: student government positions, membership in school clubs, sports teams or community organizations. Students will be evaluated on number of activities, variety of activities, offices held in the activities and accomplishments within the activities.

_____ **LIST YOUR COMMUNITY ACTIVITIES** - such as: volunteer work, community activities, etc. A minimum of 50 hours of service since the age of 14 years old must be completed. Please include dates when services were performed, total number of hours and a contact person within the organization who can verify your community service involvement. (All community services must have been performed or are currently being done.)

_____ **IN YOUR OWN WORDS, WRITE a brief essay IN AT LEAST 100 WORDS BUT NO MORE THAN 150 WORDS on:**

WHAT DOES FREEDOM MEAN TO ME

NOTE: A handwritten essay is preferred, but a typed essay is acceptable. The essay must NOT be less than 100 words or exceed 150 words. Your essay will be judged not only based on content but also on grammatical, literal and visual presentation. You must indicate the total number of words at the end of the essay.

_____ **ATTACH A PHOTOGRAPH OF YOURSELF** - such as your school picture (only one photo is necessary and should be wallet size - it will be returned to you).

_____ **RETURN YOUR COMPLETED APPLICATION PACKET TO YOUR RESPECTIVE ETHNIC GROUP** (See attached for addresses) – NOTE: If you are a member of more than one Asian group, then choose only ONE group for consideration.

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OUTSTANDING ASIAN AMERICAN STUDENT AWARD

The Asian American Heritage Committee of the Pittsburgh Federal Executive Board will present awards to Outstanding Asian American Students at the annual luncheon to be held **May 7, 2004**.

Criteria for selection will be based on scholastic achievement, extra curricular activities and community services. Students in the 11th or 12th grades who reside and attend school in the counties of Allegheny, Beaver, Westmoreland, Washington and Butler will be eligible.

Each ethnic group and the Pittsburgh Federal Executive Board will select up to three finalists. The Asian American Heritage Committee will choose one highest honor award and two honor awardees from each group.

The attached nomination form must be submitted by **FEBRUARY 14, 2004** to the appropriate Asian Organization or to the Federal Executive Board. (NOTE: If you are a member of more than one Asian group, then choose only ONE group for consideration.) Please see the addresses listed below.

CHINESE	Nora Chang Chinese Representative 4050 Gun Club Road Murrysville, PA 15668	KOREAN	Dr. Young J. Lee Korean Association 101 Cherrington Court Coraopolis, PA 15108
JAPANESE	Dr. Ryonosuke Shiono Japanese Representative 940 N. Highland Avenue Pittsburgh, PA 15206	FILIPINO	Cathy Manalo Filipino Representative 1743 Scarlett Drive Pittsburgh, PA 15241
INDIA	Donna Micuch Asian American Heritage Committee Room 601 Liberty Center Pittsburgh, PA 15222	THAILAND	Yawvaluck Kosoladolkitt Thailand Representative 1817 Tyris Drive Pittsburgh, PA 15241
BANGLADESH	M. Rashed Hasan Bangladesh Association 202 Harrow Drive Pittsburgh, PA 15238	INDONESIA	Dewi Wong Indonesian Representative 5366 Beeler Street Pittsburgh, PA 15217
VIETNAMESE	Hanh Nguyen Vietnamese Representative 338 Custer Lane Tarentum, PA 15084	SINGAPORE	Reverend Jai Mahtani Singapore Representative 216 Thornberry Drive Pittsburgh, PA 15235

ALL OTHER ASIAN AMERICAN PACIFIC ISLANDERS send to: Pittsburgh Federal Executive Board
Hawaiian Islands - Malaysia – Cambodia – Fiji -
Laos – Pakistan – N. Korea – Brunei – Nepal -
Bhutan - Myanmar – Palau - Yap - Sri Lanka -
Truk - Panape - Marshall Islands – Tonga -
Tahiti - Wake Island - American Samoa – Oceania
ATTN: David C. Seery
Asian American Heritage Committee
Room 930 Federal Building
1000 Liberty Avenue
Pittsburgh, PA 15222



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2004 APPLICATION FORM

OUTSTANDING ASIAN AMERICAN STUDENT

Please PRINT all information

ETHNIC GROUP REPRESENTED : _____
(NOTE: If you are a member of more than one Asian group, then choose only ONE group for consideration.)

STUDENT NAME: _____

STUDENT ADDRESS: _____
(NO P.O. Box Numbers)

TELEPHONE NUMBER: _____

FATHER: _____

MOTHER: _____

SCHOOL: _____

GRADE: _____

PRINCIPAL: _____

SCHOOL ADDRESS: _____

SCHOOL TELEPHONE NUMBER: _____